

## **Concordia Lutheran Church Voters' Meeting December 19, 2021**

President Kenn Pettit called the Voters' meeting of Concordia Lutheran Church to order at 10:45 a.m. with 21 members in attendance.

Pastor Brown opened with prayer.

Motion by Christina Johnson to approve minutes of the September 19, 2021, Voters' Meeting. Second Lu Anne Reifschneider. Motion carried.

### **Correspondence:**

The following correspondence has been received for the period of September through December 2021:

- Thank you from the Blesie Tree for our donation of \$504.65 (Sunday School Offering.) Donation will pay it forward to those undergoing cancer treatments in our community.
- Thank you to our Youth Group from the Willis Dady Homeless Services for 18 tie blankets donated to support their clients

### **Pastor's Report**

Since my last report to the Voters, I have been involved in the typical aspects of ministry at Concordia.

I continue delivering sermon and bulletins weekly along with video saved to USB to be played on DVD players. Also, each week sending copies of the weekly sermon by e-mail to several members who have requested it.

We continue to watch and deliberate how best to serve the congregation through in person services and streaming services.

Decorating will be taking place downstairs in the rearranged and reconfigured rooms.

The Adult Sunday School class continues – please join us at 10:45 for class.

Things seem to be going well with services. No major issues that I have noticed.

Looking into the future to Christmas Eve and Day services -  
Christmas Eve – Friday, December 24, 2021 – 5:00 pm and 7:15 pm Services with communion.  
Christmas Day – Saturday, December 25, 2021 – 9:30 a.m. service.  
Day after Christmas – Sunday, December 26, 2021 – 9:30 a.m. service with communion.

Youth group continues the first and third Sundays each month (for the most part – there are a few dates that will be exceptions)

Confirmation and STEPP UP continue as well – Christmas break for the next two weeks.

TV Set up in the church also seems to be going well – it's a learning process for staff and congregation so we'll continue to learn together.

Thanks for your continued support of the ministries here – it is greatly appreciated.

### **Treasurer's Report**

Total Receipts YTD:	as reported
Total Disbursements YTD:	as reported
Total Cash & Equiv. YTD:	as reported

### **Elders' Report**

Elders Meeting – November 2, 2021

Chairman John Hohnstein called the meeting to order.

Elders Present: Todd Armstrong, Gary Crow, Fred Mittan, John Hohnstein, Steve Seltrecht, Steve Setter and Jon Jaschen

Elders Absent: Dave Nelson

Opening Prayer: John Hohnstein

Approval of October Minutes

Pastors Report

Elder Assignments –

November: Steve Setter and Jon Jaschen

December:	5 <sup>th</sup>	Todd Armstrong
	12 <sup>th</sup>	Fred Mittan and Todd Armstrong
	19 <sup>th</sup>	Fred Mittan

Advent Services Wednesday at 7:15: Gary Crow

Christmas Eve Services:	5:00	Steve Seltrecht and Fred Mittan
	7:15	Dave Nelson and Gary Crow

Christmas Day Service:	9:30	Jon Jaschen
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December 26<sup>th</sup> Service: 9:30 Jon Jaschen and Fred Mittan

**Old Business:**

TV Monitors will soon be installed in the Sanctuary

Reasonable and Unreasonable expectations for Pastor

**New Business:**

New Elders for 2022: Mike Schneekloth and Todd Armstrong

Head Elder needs to be assigned: tabled until next month

Fred Mittan will graciously be head Elder for December when John Hohnstein is absent

Hoover School wishes to use space at Church. Elders voted 7-0 to approve the motion pending approval from council

Meeting was adjourned by John Hohnstein and concluded with the Lord's Prayer.

**Board of Education**

**Share and Care Preschool**

**Enrollment 2021-2022**

- 5 Day: 15 (1 was dropped d/t attendance – does not affect budget)
- 5 Day: 1 (3-year-old)
- 3 Day: 10
- 2 Day: 1

Brightwheel: Childcare management software allows families to pay through the app and automatically deposits into our bank account the next day. Also, manages tuition statements and provides payment receipts. Attendance can be kept, and enrollment can apply from the website (2 kiddos have utilized already!)

In late August 2e received numbers from the district and were able to move forward with contracts for the teachers. The budget was signed and returned to the district. Teacher contracts were also signed. Money from the district was about the same as last year per child.

The preschool big inspection was on October 8<sup>th</sup>. We passed with flying colors. Sarah has put together a DHS binder so it is easy for anyone to look through would you like to. She has also shared the radon test results with the trustees.

Additional notes:

CRCSD has made some changes in the last year and Share and Care now must make some scheduling changes to accommodate. For the 2021-2022 school year we will look at going to 4 days a week so the teachers can attend personal development on Fridays. The amount of time spent on Christian education will not change.

### **National Youth Gathering**

A meeting was held Sunday, November 7<sup>th</sup>, for parents and youth that plan to attend. We have also done some brainstorming on fundraisers to help these youth attend. We attended our meetings and brought a snapshot of money needed to attend.

- \$1,565/youth (estimate 7 youth going)
- Proposing we pay 2/3 registration cost and hotel fees for leaders (\$1,723)
- We pay 1/3 cost for the youth (\$3,654)
- Grand total: \$5,377

### **Sunday School**

Sunday School started up in September. We have routinely only had 4 kids in the K-9<sup>th</sup> classes and 1-2 in the preschool class. Due to these low numbers that are not improving we are looking at not offering Sunday School for the youth after the first of the year.

### **STEPP Up**

We continue to have good numbers each week (8-9 kids.) During October and November, we have studied Pumpkin Parables. In December we will start with “Christmas Science”.

The “Tuned into God” youth choir has performed a couple times during the church service and will perform again with the puppets in December for a Christmas presentation.

### **Youth Group**

Youth Group continues to meet the first and third Sundays of the month. The beginning of November they made tie blankets to donate to the homeless and those in need.

### **Trustees Report**

Board of Trustees (per Church Officer’s Manual): They shall see that the church building, and properties are kept in excellent physical functional order. They are responsible for the entire plant and property, including the grounds, parsonage, and rental house.

Current Trustees: Jim Justice, Mark Stauffer, Keith Furne, Lu Anne Reifschneider

**2021 Projects Completed:**

- Fences have been repaired (Pre-school, Parsonage, Rental – Derecho)
- Handicap Button – upper entrance repaired
- Gutter and Fascia work complete on church (Derecho)
- Dehumidifiers (6) purchased & installed in basement
- Carpet cleaned in pre-school
- New sign installed
- Electrical repairs – power to new sign (Derecho)
- Electrical Mast on Parsonage replaced (Derecho)
- Burnt out lights in Office replaced
- New light installed in entryway between entry doors and Narthex
- New ceiling tile installed in Narthex
- Siding, Soffit & Fascia on rental (Derecho & hail)
- New gutters rental (Derecho)
- Replace window on front of rental (Leakage)
- Gutter repair to Parsonage complete (Derecho)
- Fill dirt added to new preschool area – seeded and grass growing
- Renewed snow removal set up for 2021-2022
- Changed furnace filters and smoke detector batteries
- New refrigerator purchased and installed
- New roof on pre-school shed (Derecho)
- Installed new towel dispensers in FH bathrooms & preschool – purchase by preschool
- Shelving re-assembled in new library location – books re-shelved
- New vinyl installed in North end of FH (Randy's Carpet – Derecho related)
- Identified 3<sup>rd</sup> party Vendors for all electrical, plumbing, HVAC work done in and on the property
- Lifts annual inspection by Schumacher Elevators – all good – replaced battery in upper lift
- Backflow pump inspection completed – Colony Heating – all submitted to the city
- Pest Inspection of kitchen – Certified Pest – new traps placed/re-checked
- Fire Marshall Inspection – 1 related repair to Security Lights
- Fire extinguishers inspected
- Kitchen has been deep cleaned

- Roof drainage over preschool – drains cleared of pine needles (and ice)
- Baseboard completed for 1 room in the basement & section in old library
- Excess furniture has been removed – donated to Salvation Army
- Pop Machine removed – not working
- Mower is prepped and ready for mowing season & continued upkeep
- Small electrical projects: outdoor lights – now LED; repair lights/fan in preschool bathroom – Streff Electric
- Plumbing – toilet repair – Brown Plumbing
- Rental lease renewed for another year
- 6 new saplings planted on property – all were gifts from employers
- Repair of damage to outside wall outside lower entrance – sealed
- New sidewalk installed outside upper entrance – large crack hazard removed
- Flooring replaced in parsonage – living room, dining room, kitchen, hallway & landing - change to all vinyl – new baseboard trim (outside contractor)
- Replaced Hot Water Heater in Parsonage
- Boiler inspection complete – boilers passed – furnace room did not!
- Electrical installed for Monitors in Sanctuary – Streff Electric

#### **Projects in Process:**

- Still awaiting bids for Derecho repairs:
  - Storm doors on Parsonage
  - Seal on roof of Parsonage – around electrical mast & kitchen vent
- Compost areas of old playground
- Tree clean-up
- Bids unrelated to Derecho:
  - Basement windows in parsonage – replace all – leakage over winter
- Deep clean Sanctuary – include carpet
- Carpet Clean – Offices
- Review thermostat settings for winter in anticipation of higher costs
- Assess indoor projects for winter months
- Furnace Room clean up
- Continue to build Master Calendar & Trustee Manual

It has been a very busy year for the Board of Trustees and our group has put in many hours keeping up with the physical needs of the church buildings. Please assist us in keeping our buildings and properties in excellent physical functional order. We do not always see everything or know about all the issues. Please contact one of us directly when there is something that seems amiss. We will gladly listen to the issue and work to find a solution as needed.

If you are interested in joining us in 2022, please let me know. We always look for additional members.

Lu Anne Reifschneider, Chair

### **Evangelism/Missions Report**

No Report

### **Stewardship Report**

Stewardship Sunday was November 7<sup>th</sup>. Commitment Sunday was November 14<sup>th</sup>.

The 2022 Stewardship campaign was a success in terms of packets getting picked up. The Stewardship Committee only had to deliver 19 packets.

2022 pledges returned have been calculated to be \$242,228.00.

Thank you to all who picked up their packet and returned the needed forms.

### **Unfinished Business**

None

### **New Business**

- 2022 Proposed Budget - attached

Motion Lu Anne Reifschneider to approve the 2022 Budget as presented, knowing it may or may not end up as stated. Second Judy Oehlerich.

Discussion –

- We have faith that pledges will be met and gifted to meet our needs
- Utilities – anticipation of higher costs
- Encouraging existing members back to church and inviting new in.
- Sunday School

Motion carried.

- Need a representative for the District Convention – June 24<sup>th</sup> & 25<sup>th</sup> in Cedar Rapids

Motion Lu Anne Reifschneider nominating Kenn Pettit as our representative for the district convention. Second Christina Johnson. Motion carried.

- Church Council and Elders for upcoming year – 2022

### **Church Council:**

President	Kenn Pettit
Vice President	Vacant
Treasurer	Mark Stauffer
Secretary	Pam Glandorf
Elder Co-Chairs	Jon Jaschen & Steve Setter
Trustees Chair	Lu Anne Reifschneider
Board of Ed Chair	Laura Furne
Stewardship Chair	Christina Johnson
Mission/Evangelism Chair	Vacant

### **Elders:**

Fred Mittan  
 Todd Armstrong  
 Dave Nelson  
 Jon Jaschen – Co- Chair  
 Steve Setter – Co-Chair  
 Steve Seltrecht  
 John Hohnstein

Larry Lippman 2022  
 Mike Schneekloth 2022

Motion Christina Johnson to accept the 2022 candidates. Seconded by Wesley Aquice. Motion carried.



## **Adjournment**

Closed with the Lord's Prayer at 11:41 a.m.

In His Service,

Pam Glandorf  
Secretary